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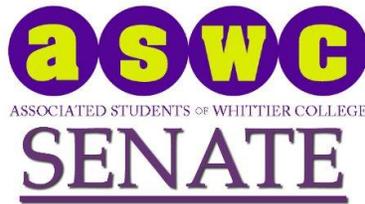
John Parviainen

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Meeting Minutes for October 24, 2016

- I. Meeting is called to order at 7:05 PM**
- II. Moment of Silence**
- III. Inspirational quote Sen. Wells**

- IV. Mission Statement**
 - a.** The ASWC Senate, as the governing body of the Associated Students of Whittier College, is dedicated to the betterment of the college as an institution and as a member of the broader community. The Senate shall assist on-campus clubs and organizations in creating, promoting and implementing dynamic programs and events that involve students and add value to their educational experience. This body will act as an open forum for students to voice their opinions and desires, always keeping the best interests of the ASWC in mind. In all of its actions, the Senate will serve the students first with integrity, dedication, responsibility and
Read by Sen. Laguna

- V. Whittier College Budget Presentation – Vice President of Finance, Jim Dunkelman**
 - a.** Total revenue of Whittier College: \$59.2 million (an increase of \$783,000)
 - b.** \$92 million in revenue is generated from student fees
 - c.** The main expenses of the college are spent on:
 - a.** Financial/student aid (approximately 75% of Whittier College’s operational budget is spent on student aid and salaries)
 - b.** The endowment
 - c.** Advancement
 - d.** Athletics
 - e.** Enrollment
 - f.** Dining services
 - g.** Student life
 - h.** The president’s office (the president’s salary)
 - i.** Plant (the cost to maintain facilities and grounds, residence halls, utilities, and custodial)
 - 1. Contracts with FSP is an example of an expense under “plant”
 - 2. Approximately \$2.7 million is spent on grounds and \$1.5 million is spent on utilities
 - 3. Funds were added to maintain the grounds when the new FSP contract was signed

4. We will not know how much exactly the new FSP contract will cost until the end of the year
 5. Sodexo (previous maintenance provider) was a fixed price contract which means their contract with Whittier College was negotiated each year. They were the maintenance providers for 15 years at Whittier College.
 6. Last summer, a consulting firm was brought onto campus (Duane Hickling) to evaluate our contract with Sodexo and to offer any ways that Whittier College could save money. Hickling recommended that Whittier College should bid the Sodexo contract out to have more competitive pricing. Six firms were interested in the price range that we were looking for, but the list was narrowed down to three. With the help of Hickling & Associates, a group of firms were decided on (Sequoia, Flagship, and FSP being the conglomerate). The new FSP contract is known as a “level of efforts contract.
- j. The student aid rate for private schools is projected to increase for the foreseeable future
 - k. The endowment revenues for Whittier College are currently at \$97.3 million which is relatively low compared to other private colleges that are similar in size. However, the endowment has increased more than \$30 million since 2010 when it amassed just \$65 million. The endowment exists from donations to the college. The donations are invested and then allocated according to the donor’s preference. For example, a donor might want their money to be spent on scholarships for students or on campus improvements.
 - d. \$62 million is generated from tuition costs and \$10 million is generated from Room and Board.
 - e. \$7.3 million is spent on administrative salaries
 - f. As of 2014, Bon Appetit had a contract of approximately \$3.7 million
 - g. As of 2014, Sodexo had a contract of approximately \$3.1 million
 - h. Approximately \$9.7 million was spent on “Auxiliary Enterprises” (residential facilities, food services)
 - i. Approximately \$14 million was spent on student services

VI. Roll Call- Secretary Parviainen

- a. **Present:** President Rashid, Vice-President Dueñas, Treasurer Heymans, Secretary Parviainen, Director Marquez, Director Manning, Representative McMurray, Sen. Blomso, Sen. Gil, Sen. Jacinto, Sen. Scurr, Sen. Pistolesi, Sen. Laguna, Sen.

Brown, Sen. Scriber, Sen. Vega, Sen. Bettridge, Sen. Wells, Sen. Boynton, Sen. Campos, Sen. Angileri, Sen. Chen, Sen. Fossier

b. Absent excused: Pres. Rashid, Sen. Angileri, Sen. Campos

c. Unexcused:

VII. Minutes Amendment/Approval

a. Approved by Sen. Boynton

b. Seconded by Sen. Scurr

VIII. President's Message- President Rashid

a. Presented by VP Dueñas: It will be a very long meeting tonight. We have two items to add to miscellaneous and a very large hearing for funding tonight. The State of the ASWC Address will be November 2nd in the Campus Courtyard at 5:30pm. All senators and E-Board members will be in attendance.

IX. Treasurer's Report- Treasurer Heymans

General Fund Balance: \$47,000.00

Total Funds Allocated Thus Far: \$45,192.65

Operational Account Balance: \$ 11,725.31

Reserve Account Balance: \$23,707.58

First Readings Pending \$25,300. 00

Daily Calendar Considerations: \$3,200. 00

Program Board Account: \$43,101.21

First Year Class Council (FCC): \$2,532.50

Diversity Council (DC): \$2,345.84

Inter-Club Council (ICC): \$4,939.44

Social Justice Coalition (SJC): \$4,424.42

Media Council (MC) Account: \$157,759.61

Student Athletic Advisory Committee (SAAC): \$1550.54

Inter-Society Council (ISC): \$3,334.63

Academic Affairs Council (AAC): \$2720.00

X. Constituent Reports

a. Academics Affair Council- *Sen. Blomso*

a.Explained funding requests to Math Club and helped them prepare for future funding requests. Talked

b. FCC President – Sen. Gil

a.Can the Meal Exchange Program be provided on the weekends as well as during the week?

c. Commuter Representative - *Sen. Jacinto*

a. Commuter Meet-Up had a great turn out. Many of my constituents were happy about the survey sent out about the spring concert.

- d. Residence Hall Representative - *Sen. Scurr*
 - a. Johnson, first floor bathroom is supposed to be gender inclusive. The lock has been fixed so that it can be accessed. A new foosball table will be coming in on Friday! There have been break-ins in Ball Residence Hall – an e-mail has been sent out about protecting yourselves and your belongings.
 - b. Reporting on Wellness Coalition Meeting
 - 1. Next meeting will be Friday, November 18 in the Ball Learning Center. This coalition does the “inSTALLments” (there will be approximately three per month). CPR certification will be on November 10th and applications will be due by November 4th. They held a bone-marrow donation event which attracted 24 student donation. The Great American Smokeout will be November 17th (federal date).
- e. Student Body Representative- *Sen. Pistolesi*
 - a. Constituents concerned about massive gas leak and improper communication from administration to student body. The water in Turner Hall showers are taking a long time to get warm.
 - 1. Associate Dean Hartman: “No students or administration were in danger of the gas leak. It was an issue the city of Whittier was working on.”
- f. Student Body Representative- *Sen. Laguna*
 - a. Met with Professor Barlow regarding Sports Management major. She asked for support from ASWC. I wrote a letter and will be presenting during miscellaneous business.
- g. Student Body Representative - *Sen. Brown*
 - a. Students are excited for a spring concert, as something different than the annual dances.
- h. Student Body Representative - *Sen. Scriber*
 - a. Many constituents expressed concerns about earthquake drill. Out of state students are worried about not knowing what to do if an earthquake happens. The event was messy, disorganized, and overall inefficient.
- i. Diversity Council Representative- *Sen. Vega*
 - a. Diversity Council had a successful student activities fair and will be continuing this event in the future. The OEI has storage for SJC and Diversity Councils for any equipment. How are clubs sent to governing bodies? Electricity on bottom half of Harris D is out. Several facilities requests have been sent out, but may be experience a lag in the channel of communication from students to facilities. VPS has been removed from

their space next to CAAS and administration will not be helping them find another space. This issue will hurt many demographics of students – work study and film students especially. The group is curious about how they could protest to find a concrete student space.

1. Sen. Bettridge: The clubs are analyzed by ICC and in collaboration with LEAP. We decide on the best governing body for each club.

- j. Inter-Club Council Representative- *Sen. Bettridge*
 - a. Second meeting last Thursday. Vice-President Dueñas gave a report on how to ask for funding. We put together a packet for governing bodies to disperse to clubs regarding how to request funding etc.
- k. Social Justice Coalition Representative - *Sen. Wells*
 - a. We had a successful first SJC meeting on Tuesday, November 15th at 6pm will be our next meeting.
- l. Media Council Representative - *Sen. Boynton*
 - a. QCTV is working on doing elections coverage. KPOET is looking for new staff – students interested in being a DJ. WCSN did a first reading for a “fly pack” which is new equipment for documenting and recording events. We funded \$2,290 in Media Council today for Associate Dean Hartman to come on our trip to Washington D.C. and \$5,447 in unforeseen costs from our trip. Our account has \$158,000.
- m. Student Athletic Advisory Committee Male Representative - *Sen. Angileri*
 - a. Absent
- n. Student Athletic Advisory Committee Female Representative – *Sen. Campos*
 - a. Absent
- o. Inter-Society Council Male Representative - *Sen. Fossier*
 - a. Orthogonians are doing monthly cancer walks. Senate by-laws have not been followed for past 7 years in regards to funding governing bodies.
- p. Inter-Society Council Female Representative - *Sen. Chen*
 - a. Athenian dance, “lunA” will be this weekend at the Radisson. There will be transportation from campus to the dance and valid student ID must be presented. Metaphonian Society had fundraiser at Blaze Pizza today. The Thaliens are still selling Breast Cancer Awareness bracelets for \$3 each.

XI. Committee Reports

- a. Administrative - Vice President Dueñas
 - a. I am trying to meet with governing body reps and amend constitutions. We need to ensure that constitutions will assist organizations on campus.
- b. Budget- Treasurer Heymans
 - a. Budget meets every Monday @ 12:00pm. I, Sen. Chen, Nadine Barruga, and BSU all had a discussion about spring concert today.

- c. Campus Relations- Dir. Manning
 - a. We will be meeting Wednesday at 6:30pm in the Senate office.
- d. Elections- Secretary Parviainen
 - a. If anyone needs help with projects or with their committees please feel free to reach out to me. Elections committee will be rather dormant for the rest of the semester.
- e. Program Board – Program Board Director Marquez
 - a. Homecoming week was great and was largely successful. The Homecoming Festival was great. There was a large attendance by alumni. Jazmin Ringgold was a great Homecoming Chair – thank you so much! I will be attending the NACA conference on November 10-13 in Ontario.
- f. Advocacy- President Rashid
 - a. Absent
- g. Culinary- Sen. Scriber
 - a. The dishwasher is broken and will not be fixed until Jan Term. There is not much else that can be done at this point. The Spot is severely understaffed and are running very thin. If you have been having issues with Bon Appetit catering, please print out an invoice and present it to Culinary Committee – we can discuss with James Dial.
- h. Environmental- Rep. McMurray
 - a. We are running a food audit tomorrow and Thursday. We will be in the CI collecting food waste from 11-2pm. I am working on talking to James about discount for bringing reusable mugs to the Spot.
- i. Student Feedback- Sen. Scurr
 - a. Met at Friday at 2pm in the Senate office. We need more student engagement. Our second student forum will be November 17th in the Ettinger Lounge. We are doing a Poet TV ad directing students to the Google form for feedback. We are working on a list for all committee meetings for the student body.
- j. Academic Affairs- Vice-President Dueñas
 - a. All academic clubs will be moved to Sen. Blomso. We are also working on funding for honor societies.
- k. Student Finance – Pres. Rashid
 - a. Absent

XII. Public Voice

- a. **Malik Charles (student)**
 - a. Is there an all-campus intercom? My class was not aware that we had an earthquake drill. Not everyone received the call prior to the evacuation. How are professors notified as well?

1. Vice President Dueñas: make sure accurate phone number is on OrgSync – this is which number campus safety uses to get in contact with you for the Emergency Alert System. There are white emergency poles with the blue light atop – these poles have voice over directions.
2. Associate Dean Hartman: You should have gotten an e-mail, text message, and phone call about the earthquake drill. Administration does not notify faculty about earthquake drills so that we can evaluate real-life actions during drills.

b. Sean Sternberg (Treasurer of ISC and Franklin Society)

a. I would like to bring attention to By-Law language (Article 8, Section B). Are the list governing bodies out of date? Have student body fees increased?

1. VP Dueñas: The list is out of date and student body fees have not been raised.

b. I would like to ask Senate to change language, particularly change funding to governing bodies to a percentage. The wording of the by-laws is also extremely poor (missed punctuation, numerous grammatical errors, etc.). So, organizations need to be updated and grammatical errors need to be addressed

1. Sen. Boynton: I think we should write two separate bills – one that edits grammatical errors and one bill that focuses on language for funding for governing bodies.

c. Matthew Aranda – Career Center

a. Two events this week – JET (Japan Exchange and Teaching program) Thursday 12-1 in the Career Center. You can apply to be a teacher’s aide in Japan. First-Year Friday will be on October 28th from 11-1pm in the Career Center, lunch will be provided. Next week we have our B2B on Tuesday November 1st in the Dezember House. The B2B is on how to apply liberal arts degree in your prospective careers. Professional and Graduate School Fair will be November 3rd from 11-2 in Villalobos.

d. Program Board Director Rudy Marquez

a. I was walking to my apartment and almost was robbed by three men of my backpack (on College Avenue). This brings an issue of street lights that are not on along the streets of campus. I would like to see more lighting in the area of the “Desert” parking lot. Campus Safety handled the event very well.

- b. Associate Dean Hartman: I will be hosting a night walk with facilities and administrators to locate dark areas around campus. I encourage students to join me and/or give me feedback on this issue.
- c. Sen. Brown: Campus Security have long delays in picking students up and transporting students to nearby areas. Even though Campus Security advertises their ability to pick a student up anywhere, in a one mile radius of campus, but are not very welcoming when they receive these calls
- d. Malik Charles (student): What is considered a priority call?
- e. Associate Dean Hartman: Drug offenses and health and safety issues are considered priority calls.
- f. Sen. Vega: I think the customer service needs to be addressed. The person who answers the phone often is not very helpful and have suggested once for me to call an Uber instead of requesting Campus Security to take me home.
- g. Vice President Dueñas: Advocacy meets at Fridays at 4pm in the Senate office. I would encourage these questions to be addressed there.
- e. Sen. Boynton moves to close meeting with request of Josh Hartman’s presence
- f. Sen. Wells rejects on the notion that there is sensitive information that should be addressed later in the meeting – regarding the voting procedure of the table.
- g. Sen. Boynton requests to proxy votes to another senator (Sen. Wells) because she has been up all day and last night via traveling issues from Washington D.C.
 - a. Rep. McMurray: I can read the notes you have and representing your needs seeing as though I am a non-voting member.
 - b. Vice President Dueñas: When we have five senators missing, we lose quorum. One will be leaving early, and if Sen. Boynton leaves, we will lose quorum. Should we allow SAAC representatives to send in votes if they are not here, because they miss frequently? What precedent will this set? We will take a 5 minute recess to discuss the vote and reconvene at 9:55pm.
 - c. Vice President Dueñas declares a closed session to discuss voting procedure
 1. The table needs to vote to suspend the rules of the by-laws because they do not allow for proxy voting. Proxy voting powers means that another senator has the power to vote as another senator.
 2. Sen. Wells: Senator Bettridge last week was sick in the hospital and could not proxy her vote. This may set a bad precedent.
 - d. Table decides not to proxy vote and to address this issue in Administrative Committee. The meeting reopens at 10:01pm.

XIII. First Readings

- a. Penn Rush – William Penn Society**
 - a. Requesting \$150 for food in the Azusa area. The rush will be on November 5th.
- b. Sachsen Rush – Sachsen Society**
 - a. Requesting \$150 for food. The rush will be on November 10th in Villalobos from 6-9pm.
- c. Whittier College Concert – ASWC (“Whittfest”)**
 - a. Requesting \$40,000 (\$27,000 from the general account and \$13,000 from the reserve fund) for a spring concert to be held at the football stadium (expecting 2500-3000 participants). There has been a committee created to bring Whittier College its first concert. Over 350 students voted on the OrgSync poll. The committee (“Whittfest”) is consisted of Debbie Allison (LEAP), Jazmin Ringgold (student), Keelin Bettridge (student, ASWC Senator), and Associate Dean Hartman. This event will attempt to increase collaboration among students and administration, put Whittier on the map, and bring together students from all backgrounds. Media Council, LEAP, Residential Life, ISC, and SJC are some of the bodies involved. 9 different departments on campus are donating funds and providing ideas on the event. Students will be charged \$15 for students. Alumni, students, and 500 guests will be allowed to come. The event will need to be fast-tracked so that an artist can be booked as soon as possible – by the end of the week to be exact. The committee has met with athletics administrators, Whittier PD, LA County, and the City of Whittier. The production company who has been hired works with Coachella.
 - b. Rep. McMurray: How will ticket sales work?
 - c. Associate Dean Hartman: We will use a third party venue to purchase tickets to the event. You will need to fill out a guest form for your guest. Students are limited to one guest.
 - d. Sen. Blomso: \$13,000 will be about half of our reserved account. Will there be any long term efforts to keep this event alive for future years?
 - e. Jazmin Ringgold: This can be an event that can be planned well for in future years. Certain departments and organizations can be responsible for putting this event together in the future.
 - f. Funds generated from ticket sales will go back into paying for the concert. If any profit is made, it will be divided between Senate and Media Council.
 - g. Sen. Fossier: What are your thoughts on parking?

- h. Associate Dean Hartman: We will be working with Whittier PD to work on parking and traffic control.
- i. Secretary Parviainen: How much will tickets be?
- j. Jazmin Ringgold: Guest tickets will be \$25 and alumni and faculty tickets will be \$20 – student tickets will be \$15.
- k. Sen. Blomso moves to fast-track event
- l. Sen. Vega seconds the motion and the event is moved to Daily Calendar Considerations section “e.”

XIV. Daily Calendar Considerations

a. Paragonian Society Rush – Paragonian Society

- a. Rush will be on October 30, from 10-5pm in China Town. Requesting \$100 for Metro passes and \$50 for snacks.
- b. Sen. Laguna moves to fund event in requested amount
- c. Sen. Blomso seconds the motion

b. ASA Spike it Up – ASA

- a. This event will be held October 27nd from 3-6pm in the Upper Quad. Requesting \$230, recommended \$50.
- b. Sen. Blomso moves to fund event in requested amount
- c. Sen. Laguna seconds the motion

c. Math Club Funding – Math Club

- a. No representative to speak on event

d. BSU Hair Symposium – BSU

- a. Requesting \$2,700 and recommended \$2,700 for a hair symposium on November 18th and 19th in Club 88. Club 88 is more media friendly and clean-up friendly than Villalobos. Sandwiches will be provided all day as well as dinner for those who cannot eat dinner while getting their hair done. We will have fliers on campus and will be posting a schedule on Orgsync. Professor Delfin will be presenting at the event on black culture and hair.
- b. Sen. Bettridge: Make sure that you are in compliance with new flier policies on campus when advertising.
- c. Sen. Blomso moves to fund event in requested amount
- d. Sen. Scurr seconds the motion
- e. Whittier College Concert is moved to Miscellaneous Business on a vote by Sen. Brown so that we can hear the Equal Funding Bill (11:14pm).

XV. Miscellaneous Business

a. Equal Funding Bill

- a. Sen. Bettridge moves to pass the Equal Funding Bill
- b. Sen. Wells seconds the motion

- c. Sen. Blomso moves to pass bill with an addendum in fourth line of the bill
- d. Sen. Scriber moves to pass the bill
- e. Sen. Scurr seconds the motion
- f. Sen. Chen moves to relocate the bill to a new section of the funding code
- g. Sen. Vega speaks on passing the bill and keeping it in its intended spot of the funding code
- h. Sen. Blomso the thesis of this bill is to ensure equal funding and membership within clubs
- i. With a unanimous vote, the bill is passed

b. VPS

- a. VPS is asking ASWC Senate for support in asking administration for an adequate move out time of two weeks. Their location has been taken by CAAS to give students with disabilities an adequate environment to take exams. We would like to ask for Jan Term as an adequate time to find a new location for VPS.
- b. Dir. Manning: Were you active in conversations about losing your space? Are you still advocating to keep the space you currently have?
 1. Representative Luis Manzo (VPS, Senior Executive): We were brought into these conversations about two or three weeks ago and were informed that these plans have been in the making for the past year. Dean Darren Good offered Wardman Hall as a new location for VPS. This location will not work because it is not accessible for students with disabilities and our high-tech expensive equipment may get broken in the move. Our equipment might also not fit in the proposed location. Dean Good also proposed to share the space with CAAS so that half the room will be VPS and half of the room will be used for test-taking. We are being required to move all of our equipment out of the room and if we do not move, VPS may get suspended from campus and will lose access to VPS room.
 2. Sen. Scriber: Students with work study get to work in VPS. If they are not able to work there, will they lose their opportunity to make money?
 3. Sen. Brown: VPS has deadlines to work towards. They have projects with the surrounding Whittier community as well as with Poet Alumni. If VPS does not have an adequate work environment, how will they reach their goals? How much money will be lost in this process?

4. VPS Representative: We will have a letter drafted by Wednesday and will go to Advocacy Committee on Friday to discuss further.

c. Diversity Council Letter of Concern

- a. Sen. Vega: This letter is in response to the posters advertising for the Good Person of Szechwan. I am asking for a vote of support for this letter.
- b. Sen. Scriber moves to support letter
- c. Sen. Laguna seconds the motion

d. Whittier College Concert – ASWC “Whittfest”

- a. Sen. Vega: Is there any possible way around having students to pay for a ticket and solely having outside parties pay to come?
- b. Keelin Bettridge (Whittfest Representative): With the amount of money that we need to generate, there is no possible way to exempt students from paying for their tickets.
- c. Sen. Chen: I move to fund this in the requested amount (\$27,000 coming from general fund and \$13,000 from the reserve)
- d. Sen. Blomso seconds the event

e. Sport Management Letter of Support

- a. Sen. Laguna: I have been working with Professor Barlow on creating a Sports Management major at Whittier College. This letter is a request to approve the Department of Kinesiology and Nutrition Science to allow the emphasis in Sport Management to be changed to a stand-alone major. This proposed emphasis will assist and expose students to many career possibilities in the sports management field, especially being located in Southern California with a plethora of professional and semi-professional sports teams.
- b. Sen. Vega moves to approve the letter
- c. Sen. Scriber seconds the motion

XVI. Announcements

- a. Rep. McMurray would like assistance with the food audit tomorrow and Thursday. It is recommended that close-toed shoes are worn. Aprons will be provided. The audit will be held in the CI. We will be on the backside of the turnstile.
- b. Sen. Chen wants to move Senate to 6:30pm from 7:00pm

XVII. Meeting is adjourned at 12:07 pm by Sen. Scurr.

Respectfully Submitted by John Parviainen, *Secretary of ASWC*

